

APPLICATION FOR A GRANITE BENCH MEMORIAL *(please complete both sides)*

Inscription

Please ensure that you have checked carefully your inscription below, as mistakes cannot be altered afterwards. Do not use the shaded area of the grid. The Council reserves the right to vary any inscription as may be found necessary or to refuse wording which is considered unsuitable.

Please supply the requested bench and fix a plaque with the above inscription for a lease period of 10 years. I understand that additional memorabilia (for example, cards, photos, glass, metal and ceramic objects) will not be permitted on or around the bench and will be removed. If I choose not to renew the lease I may remove the bench from the Gardens of Remembrance once I have advised the authority.

I enclose a payment of	£	Please call me to take payment by debit or credit card.	
Additional plaque	£	Total <i>Cheques are made payable to the London Borough of Havering.</i>	£

Applicant

I understand that as the memorial owner, it is my responsibility to contact the authority if I wish to renew the lease for a further 10 years and to inform the authority of any change to my address.

Mr/Mrs/Miss/Ms <i>Please indicate</i>	Surname	First Names				
Address						
		Postcode				
Telephone		Email				
Date		Signature of owner				
For office use only						
Bench No.		Position		Expiry Date		SEC No.

The Gardens of Remembrance and Upminster Cemetery are open daily 9.00am – 7.00pm (April to October) and 9.00am – 4.00pm (Nov to March) including Christmas Day, Boxing Day, New Year's Day and all other Bank Holidays.

Bereavement and Registration Services, South Essex Crematorium, Ockendon Road, Upminster RM14 2UY

Tel: 01708 434433 Fax: 01708 434422 Email: cemeteries@haverling.gov.uk

The supply of the memorial is governed by the Sale and Supply of Goods Act 1994