



## APPLICATION FOR A VASE BLOCK TABLET

*(please complete both sides of the form )*

*You may place the name of deceased on any row you wish but you may not go beyond the dark vertical line on a row that includes names. This is because names appear in slightly larger letters. Please begin your inscription on the first available square on each line and use one square for each character or space. Text will be centred on the tablet; the box below is a guide only. Motifs or photo plaques may be placed in the shaded top left corner for an additional fee, however if you do so you will not be able to have as many characters. If you do not want a motif or photo you may use the corner shaded area for your inscription.*

<b>Tablet No.</b>		<b>Tablet Colour</b>		<b>Position</b>	
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**Inscription** *Please ensure that you have checked carefully your inscription below, as mistakes cannot be altered afterwards. The Council reserves the right to vary any inscription as may be found necessary or to refuse wording which is considered unsuitable.*


Engraved Motif <i>A selection is available on our website. For a full range please arrange an appointment in our office. Please indicate if required.</i>		Photo attached?	<b>YES / NO</b>
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<b>I enclose a total payment of:</b> <i>Cheques are made payable to the London Borough of Havering.</i>	<b>£</b>	<b>Please call me to take payment by debit or credit card.</b>	
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Please supply and fix a Vase Block tablet in the above position for a lease period of 10 years. I understand that additional memorabilia (for example, cards, photos, flowers, ceramic objects) will not be permitted in the area surrounding the Vase Block and will be removed. I also understand that as the memorial owner, it is my responsibility to contact the authority if I wish to renew the lease for a further 10 years and to inform the authority of any change to my address. Please note that whilst every care is taken, due to the nature of the material, the London Borough of Havering cannot guarantee that when removed the plaque will remain unbroken.

## Applicant

<b>Mr/Mrs/Miss/Ms</b> <i>Please indicate</i>	<b>Surname</b>	<b>First Names</b>	
<b>Address</b>	<b>Postcode</b>		
<b>Telephone</b>		<b>Email</b>	
<b>Signature of owner</b>		<b>Date</b>	

### For office use only

Vase Block tablet and ten year lease				
Replacement plaque/second inscription				
Photo				
Engraved Motif				
<b>Total</b>	<b>£</b>			
<b>Vase block No.</b>	<b>Position</b>	<b>Colour</b>	<b>Expiry Date</b>	<b>SEC No.</b>

The Gardens of Remembrance are open daily 9.00am – 7.00pm (April to October) and 9.00am – 4.00pm (Nov to March) including Christmas Day, Boxing Day, New Year's Day and all other Bank Holidays.  
 Bereavement and Registration Services, South Essex Crematorium, Ockendon Road, Upminster RM14 2UY  
 Tel: 01708 434433 Fax: 01708 434422 Email: [cemeteries@haverling.gov.uk](mailto:cemeteries@haverling.gov.uk)  
 The supply of the memorial is governed by the Sale and Supply of Goods Act 1994